

# Gordon College Letter of Evaluation Waiver Form

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## Overview

Pursuant to the Family Educational Rights and Privacy Act of 1974, 20 U.S.C.A Section 1232 (a) (1) a student has the right to inspect and review confidential letters and statements of recommendation with respect to admission to any educational agency or institution unless the student has expressly waived his/her right of access. Accordingly, please note that each *Request for Letters of Evaluation* form allows the student to specify whether the applicant wishes to waive or retain his/her right to that specific letter.

The optional waiver for the *Gordon College Composite Letter of Evaluation* is set forth below. The composite letter of evaluation is based on the interviews, transcript(s), essay, *Gordon VITA Information* form, and the letters received. If a student retains his/her right of access to the composite letter, and if some or all of the individual letters of recommendation were provided on a confidential basis, the student will have access to only that (those) portion(s) of the composite letter that is (are) derived from non-confidential sources. If a waiver is not indicated, the student has the right of access. Gordon College has the obligation to incorporate a statement concerning whether or not the student waived, as part of the *Composite Letter of Evaluation* sent to the medical schools.

**If you are not sure whether you should retain your right to access your letter, please see an advisor before submitting this form.**

## Waiver Option for Letter of Evaluation

I, \_\_\_\_\_ hereby elect: (check one)  to waive  
(Name)  to retain  
my right of access, under the Family Educational Rights and Privacy Act of 1974, 20 U.S.C.A. Section 1232g (a) (1), to the composite letter of evaluation prepared by the Gordon College Pre-Health Professions Committee for my application to health career schools.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Student ID# \_\_\_\_\_